

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
(ACADEMIC SECTION)

No.F.1-2/Info/2025-Acad.I

Ansari Nagar, New Delhi 29  
Dated: 18.07.2025

**OFFICE MEMORANDUM**

**Subject: - Official Email IDs for content-wise communication to the Academic Section, regarding.**

To streamline the communication and ensure timely responses, kindly refer to the designated official email IDs for the respective areas of the Academic Section as mentioned below:

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1.	Observership/ Training/ Permission to conduct Workshops/ Conferences/ CME/ Symposium/ Guest Lectures/ Educational Visits/ Visiting Faculty/ Visiting Professorship	Ms. Nisha Ms. Anjali Mr. Hem Chand Pandey	<a href="mailto:training@aiims.edu">training@aiims.edu</a>	6409
2.	Verification of Degrees/ Documents issued by the Academic Section	Ms. Ganga Rawat	<a href="mailto:verification@aiims.edu">verification@aiims.edu</a>	4832
3.	PhD	Mr. Vipin Bhatt	<a href="mailto:phd@aiims.edu">phd@aiims.edu</a>	3230
4.	Senior Resident (DM/MCh)/ Fellowship	Mr. Vinod Kumar	<a href="mailto:aiims.reg.sracad2@gmail.com">aiims.reg.sracad2@gmail.com</a>	4168
5.	Junior Resident (MD/MS/MDS)	Ms. Babli Rani	<a href="mailto:jracad@aiims.edu">jracad@aiims.edu</a>	4168
6.	Thesis Guide Allocation	Ms. Deepa Kumari	<a href="mailto:thesisguide@aiims.edu">thesisguide@aiims.edu</a>	4365
7.	Senior Resident (SR)	Mr. Rajiv Kumar/ Mr. Pankaj Kumar/ Mr. Rahul Singh	<a href="mailto:aiims.reg.sr@gmail.com">aiims.reg.sr@gmail.com</a>	3230
8.	Junior Resident (JR)	Mr. Akshay Kumar Mr. Vikash Chauhan	<a href="mailto:aiims.reg.jrna@gmail.com">aiims.reg.jrna@gmail.com</a>	3230
9.	M.Sc. Courses	Ms. Geeta Rohera	<a href="mailto:aiims.reg.msc@gmail.com">aiims.reg.msc@gmail.com</a>	3230
10.	MBBS	Mr. Durgesh/ Mr. Pawan	<a href="mailto:mbbs@aiims.edu">mbbs@aiims.edu</a>	4365
11.	B.Sc. (H) Nursing/ Post-Basic	Ms. Kiran Nagpal	<a href="mailto:bscnursing@aiims.edu">bscnursing@aiims.edu</a>	4365
12.	B.Sc. Allied & Healthcare Courses	Mr. Prakash Chandra Joshi	<a href="mailto:bscparamedical@aiims.edu">bscparamedical@aiims.edu</a>	4365
13.	SARAL Support RTI	Ms. Sushma Dhama/ Mr. Jaidev Chaudhary/ Ms. Rohini Kaushal	<a href="mailto:saralsupport@aiims.edu">saralsupport@aiims.edu</a> <a href="mailto:rti.acad@gmail.com">rti.acad@gmail.com</a>	4365, 4383
14.	Annual Report	Mr. Mrutunjaya Parida	<a href="mailto:academicsection@aiims.edu">academicsection@aiims.edu</a>	4622
15.	<ul style="list-style-type: none"><li>Proposals for the creation of department/ Posts of Resident/ Initiating New Courses/ Awards/ Gold Medal/ Orations</li><li>Policy Matters/ Meeting Notices/ Grievances/ Miscellaneous</li></ul>	Mr. Hem Chand Pandey Mr. Ajay Kaushish	<a href="mailto:proposal@aiims.edu">proposal@aiims.edu</a>  <a href="mailto:registrar@aiims.edu">registrar@aiims.edu</a>	6409
16.	Registrar Office		<a href="mailto:registrar@aiims.edu">registrar@aiims.edu</a>	4832
17.	Associate Dean (Acad.)		<a href="mailto:associatedeanacad@aiims.edu">associatedeanacad@aiims.edu</a>	4622
18.	Dean (Acad.)		<a href="mailto:dean@aiims.edu">dean@aiims.edu</a>	4833

All concerned are requested to take note of the above and ensure that emails are directed to the appropriate addresses for a timely response.

  
(Prof. Girija Prasad Rath)  
REGISTRAR

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